Open Education Community Manager

SPARC Europe has the vision that libraries in Higher Education are key trusted partners in making Europe’s educational resources and practices open and re-usable. We are looking for a community manager who will help build European library capacity when supporting those who create, access, re-use, adapt and redistribute Open Education Resources (OER). In addition, the community manager will support the development of supportive policy for Open Education in Europe, thereby supporting the UNESCO OER Recommendation.

About SPARC Europe

SPARC Europe is one of Europe’s key and long-standing voices advocating for unfettered access to research and education — for the academic community, for education; for the whole of society. We believe that more openness in Higher Education will lead to an accelerated rate of discovery, and to learning at every strata of education. Our mission is to provide leadership to Europe’s Higher Education community to enable the conditions, opportunities and rights for more access to Europe’s research and education for all.

Job description

As the Open Education Community Manager of SPARC Europe you will work closely with the SPARC Europe Director. Together with the director you are responsible for effectively managing and expanding SPARC Europe’s work on Open Education in Europe.

Responsibilities and tasks

- Progressing and supporting the European Network of Open Education Librarians to develop it into a thriving Community of Practice.
- Developing and managing consistent knowledge-sharing activities such as community meetings, webinars, events, and using social media and other platforms to share good practice.
- Reporting on progress in the region, supporting SPARC Europe in communication efforts, including speaking at conferences, blogging, listserv comms, newsletters and social media.
- Identifying, developing and directing Open Education advocacy efforts in the European Open Education arena.
- Conducting and co-ordinating research to track progress on Open Education in the European region.
- Working on the development of Open Education policy strategies.
- Actively seeking funding for Open Education and spearheading grant writing, management, and tracking/reporting, for grants raised.
**Education, experience, knowledge, skills and ability**

You are a community builder, knowledge facilitator and great communicator, an Open Science or Open Education advocate, and passionate about supporting change for a more Open society. You have a Bachelor degree or equivalent. Work experience within a university / educational setting, and experience with academic libraries is preferred, though not essential. Practice in and an interest in Open Education and/or Open Science and innovation is essential. You have experience in managing and growing networks or communities, building trust in a changing environment. Your interpersonal communication skills are excellent, you have strong writing skills and are well-versed in social media. You can show evidence of a broad and flexible skill set, and are able to manage multiple projects at once. You have the ability to work effectively both in the context of a team and independently under self-direction.

If you are a knowledge facilitator, results-oriented, resourceful, flexible, driven and yet empathetic and are looking for a new challenge, we’d like to hear from you.

**Remuneration and conditions of appointment**

We are offering a challenging position in an innovative sector for a respected Open policy and advocacy organisation. We are looking for support for 32h per week. You must be located in Europe.

Initially it is a contract for one year; extension of the contract is possible for a further 1.5 years. The post is subject to a probationary review after six months. The form of employment is negotiable: this may take the form of an employment contract, a more flexible consultancy contract, a secondment or a mixed model. Salary depends on education and experience. We invite you to propose your expected remuneration in your application.

The post holder is required to work Monday to Friday, and will be expected to travel to meetings or conferences 2-3 times per year.

You will report directly to the SPARC Europe Director.

**Further information and applications**

Are you interested in this position? Then apply by sending a motivation letter, CV and link to a 5-minute video telling us why you are the right candidate and why Open Education is important for you. Please send this no later than Friday, 9 October 2020 to info@sparceurope.org. The first round of interviews will take place online in October 2020.

For questions about the vacancy, please contact: Vanessa Proudman, Director, SPARC Europe, info@sparceurope.org

*Note: Acquisition in response to this position is not appreciated.*